



## UTILITIES TECHNICIAN I UTILITIES DEPARTMENT

### **GENERAL DESCRIPTION:**

Performs skilled and semi-skilled, manual labor in connection with the maintenance of water delivery system and waste water collection system. Must be flexible on schedule. All department employees are required to be on-call. Reports directly to the Utility Foreman, Public Works/Utility Operations Supervisor, and/or Operations Manager.

### **ESSENTIAL JOB FUNCTIONS:**

- Performs tasks under the direct supervision of the Utilities Foreman.
- Install meters, and RPZ's, read meters, perform work as required to repair and maintain water/sewer mains, obtain lift-station reads, work on storm drain installs, be on-call for utility department call out service problems.
- Responsible for lift station maintenance, including replacing pumps, parts, etc.
- May require work on computer for utility billing, work orders and training.
- **Special Requirement** – This position is considered to be an “essential personnel” and is required to report to duty for emergency situations such as floods, hurricanes tornadoes, sinkholes, water/sewer breaks and other crises to ensure public safety.
- Performs other duties as assigned.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

Ability to comprehend and follow instructions. Performs related work and special projects as requested. Skilled in the use of hand tools and light duty equipment. Perform manual labor duties outdoors and occasionally in adverse conditions. Knowledge of methods and tools used to effectively perform job duties. Ability to read and comprehend manuals, reports and memorandums required in the performance of duties. Operate light duty equipment as necessary to perform various tasks. Ability to convey basic information written and orally. Basic computer skills required.

### **PHYSICAL SKILLS:**

Able to lift up to 50 lbs. unassisted. Ability to climb, bend, stoop, squat, stand, and walk for long periods of time.

### **EDUCATION, TRAINING AND EXPERIENCE:**

Must possess a high school diploma or acceptable equivalency. Basic one-year plumbing / water utility experience preferred.

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:**

Must possess a valid Florida Driver’s License with clean driving record acceptable by most automobile insurance companies. Must obtain RPZ Backflow Tester License within first year of employment. OSHA Thirty (30) safety training courses or similar course training that provides certification of completion.

**JOB LOCATION:** Utility Department, 6333 Ridge Road, Port Richey, FL 34668  
**HIRING RATE:** Depends on Qualifications and Experience – Range \$13.91 – \$15.97  
**CLOSING DATE:** Until Filled

Employee must obtain all licenses, certificates, and have a minimum of three (3) years of experience in this classification to reach the highest amount of the salary range.

Employees interested in this position should complete the City of Port Richey Internal Job Application and submit it to the City Human Resource Department. Application and complete job posting are available at [www.cityofportrichey.com](http://www.cityofportrichey.com) or by contacting the Human Resources office at (727) 816-1900 ext. 136 or email [i.nieves@cityofportrichey.com](mailto:i.nieves@cityofportrichey.com)

*Applications are subject to the Florida open public records law and are subject to public disclosure. City of Port Richey is an Equal Opportunity Employer, a Drug-Free Workplace, and does not discriminate based on race, color, religion, creed, sex, national origin, age, disability, pregnancy status, sexual orientation, gender identity, veteran status, marital status, or other status protected by law.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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