



REQUEST FOR PROPOSALS CITY ATTORNEY / PART-TIME CITY OF PORT RICHEY

The City of Port Richey is now accepting proposals for a contracted, part-time City Attorney. The City of Port Richey has a population of approximately 2,500 with a budget of roughly eleven (11) million dollars. The City has full-time Police, Fire, Development Services, Public Works, & Utilities Departments, a City Clerk, and a City Manager. The City has a water and sewer business enterprise with approximately 3,000 customers. The City is a Council-Manager form of government and has a Community Redevelopment Agency (CRA).

Attendance at two City Council meetings (the second and fourth Tuesday each month at 7:00 PM) is required. Also, occasional attendance at Planning and Zoning and Board of Adjustment hearings as needed approximately four times a year.

The candidate must be a licensed Florida Attorney and carry malpractice insurance. Municipal or County governmental law experience preferred. Knowledge of the Florida Sunshine Law, Public Records Act, and Ethics Law for elected officials is required. The City Attorney would represent the City in the prosecution of code enforcement claims and defend any lawsuits not covered by insurance. Being a resident of the City is not a requirement. This position is a part-time position, and no benefits are included. The job is an independent contractor relationship. Under the Florida Public Records Act, all applications or responses are subject to disclosure upon receipt.

Please forward a proposal including though not limited to, hourly rates, resume, references, and any other information set forth prior experience in governmental law.

City of Port Richey
Attn: Ashlee McDonough / City Clerk
6333 Ridge Road
Port Richey, FL 34668
727-835-1219
a.mcdonough@cityofportrichey.com