



**Community Redevelopment Agency Meeting**  
**Tuesday, March 22, 2022, at 7:00 PM**

**MINUTES**

**CALL TO ORDER** - Chairman Scott Tremblay

**PLEDGE OF ALLEGIANCE** – Chairman Scott Tremblay

**ROLL CALL** – Ashlee McDonough, City Clerk

**PRESENT**

Chairman Scott Tremblay  
Member William Kinsella  
Member Jennie Sorrell  
Member Todd Maklary  
Member Linda Rodriguez

**APPROVE BOARD MINUTES**

**1. 03.08.2022 CRA Board Meeting Minutes**

A motion is made to approve the 03.08.22 CRA Board minutes

The motion is made by Member Sorrell, Seconded by Member Rodriguez.

Voting Yea: Chairman Tremblay, Member Rodriguez, Member Sorrell, Member Maklary, Member Kinsella

**COMMENTS FROM THE GENERAL PUBLIC**

No comments from the general public at this time.

**COMMENTS FROM THE BOARD**

No comments from the board at this time.

## **AGENCY BUSINESS**

### **2. Cotee River Landing – Bid Phase and Construction Observation Services**

The City Manager stated this is an updated agreement from Ayers Associates to include a more detailed explanation of the bid phase preparation help and construction observation scope of services.

Member Maklary stated he has concerns to the Council about having Ayers Engineering holding design and project management positions and suggested bidding out for a project management company.

Chairman Tremblay stated that bidding out for a project management company would set the project back and stated the City should continue to move forward.

City Attorney James Mathieu stated the City would need help putting together the bid package for a project manager and would require Ayers Associates' assistance with putting together a bid package.

Member Kinsella stated he understands the concerns of Member Maklary but would like to move forward. Member Kinsella asked if Ayers Associates would provide project oversight for more than one day a week. Chris Martin with Ayers Associates advised the contract states that Ayers will provide at least forty hours a week of oversight during the duration of the project.

Member Sorrell stated that the City would be delaying the project if the City bids out for a project management company and should move forward with the Ayers agreement.

Member Rodriguez stated she agrees with having Ayers Associates provide project oversight and have the City move forward with the agreement.

Chairman Tremblay asked legal if he has reviewed the contract. City Attorney James Mathieu stated this agreement was updated to include more in the scope of services and the contract that was approved at the last meeting was the design scope of Phase II of the Cotee River Landing project.

A motion is made to approve the Individual Project Supplement to Master Agreement for Professional Services

Dave Mueller: 5439 Bluepoint Drive - Mr. Mueller stated that the City should bid out more project management companies.

The motion was made by Member Kinsella, Seconded by Member Rodriguez.

Voting Yea: Chairman Tremblay, Member Rodriguez, Member Sorrell, Member Kinsella

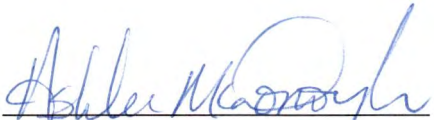
Voting Nay: Member Maklary

**ADJOURN**

A motion is made to adjourn the 03.22.22 CRA Board Meeting.

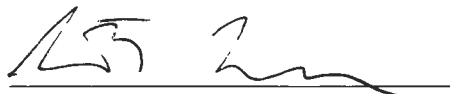
The motion is made by Member Rodriguez, Seconded by Member Maklary.

Voting Yea: Chairman Tremblay, Member Rodriguez, Member Sorrell, Member Maklary, Member Kinsella



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**Submitted By: Ashlee McDonough, City Clerk**



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**Approved By: Scott Tremblay, Chairman**