



Community Redevelopment Agency Meeting
Tuesday, February 22, 2022, at 7:00 PM

MINUTES

CALL TO ORDER - Chairman Scott Tremblay

PLEDGE OF ALLEGIANCE – Chairman Scott Tremblay

ROLL CALL – Ashlee McDonough, City Clerk

PRESENT

Chairman Scott Tremblay

Member Jennie Sorrell

Member Todd Maklary

Member Tom Kinsella (Communications Media Technology)

Member Linda Rodriguez

APPROVE BOARD MINUTES

1. 02.08.22 CRA Meeting Minutes

A motion is made to approve the 02.08.22 CRA meeting minutes.

The motion is made by Member Sorrell, Seconded by Member Rodriguez.

Voting Yea: Chairman Tremblay, Member Kinsella, Member Sorrell, Member Maklary, Member Rodriguez

COMMENTS FROM THE GENERAL PUBLIC

No comments from the general public at this time.

COMMENTS FROM THE BOARD

No comments from the Board at this time.

COMMENTS FROM THE CITY MANAGER

The City Manager stated City staff is continuing to work on developing policies and procedures that were recommended by the Community Redevelopment Agency (CRA) audit. City staff is also

working on the proposal for the removal of the Harbor Isles Subdivision from the CRA boundaries.

AGENCY BUSINESS

2. Presentation by Ayers Associates

Chairman Tremblay advised that he would like to see a snapshot of where the City is at financially before moving forward with the discussion.

A motion is made to approve the City financials into the record.

The motion was made by Member Maklary and seconded by Member Rodriguez
Voting Yea: Chairman Tremblay, Member Kinsella, Member Maklary, Member Sorrell, and Member Rodriguez.

Finance Director Rachael Gosselin provided a financial breakdown of the current CRA budget for FY 2022.

Member Maklary suggested to the Board for the next CRA agenda to have an updated list of all scheduled items as recommended by the CRA audit.

Chris Martin with Ayers Associates updated the Board on the Cotee River Landing project and stated Phase I design plan is 95% complete. Ayers Associates was able to accommodate the sidewalk adjustment on Old Post Road from Treadway Drive and Grand Boulevard and to include a gravity wall. Mr. Martin stated Duke Energy has provided interim comments and designs and is on standby until the alignment of all sidewalks or boardwalks has been decided. The Florida Department of Transportation (FDOT) is open to the request to omit the southbound right turn onto US Highway 19 from Cotee Avenue. FDOT has reviewed the preliminary plans and has requested a turn lane on Cotee Avenue for the southbound turn onto US Highway 19, this will affect the proposed forty-five (45) degree parking spaces on Cotee Avenue. Mr. Martin stated Ayers Associates is in discussion with FDOT on the queue length of the turn lane and if it is a mandatory request from FDOT due to the impact of parking on Cotee Avenue. Mr. Martin advised that Ayers Associates may have some answers regarding this item by next week and will be able to update the Board with more information once completed.

Chairman Tremblay inquired about the total cost and time frame to combine Phases I and II and by increasing the scope of work will the bids increase. Mr. Martin advised the Board to combine both phases the design phase should be around three (3) months, and combining the two will have a cost-saving for the City of 15-20% for contractors and permitting fees. Chairman Tremblay inquired as to the total cost of the Cotee River Landing Project. Mr. Martin advised the total cost is estimated to be three (3) million dollars with roughly \$300,000 in landscaping for Phase III but stated that cost can be cut down.

Member Maklary asked if the new proposal will include a schedule for the City and its residents. Mr. Martin stated that Ayers Associates can complete a timeline schedule for the Cotee River Landing project.

Member Sorrell stated the City should combine Phases I and II so that the process can move forward.

Member Maklary advised the City should reserve at least 10% more in contingencies and asked how long it would take for completion of the construction phase of the project. Chris Martin stated that construction should take six (6) to nine (9) months for completion.

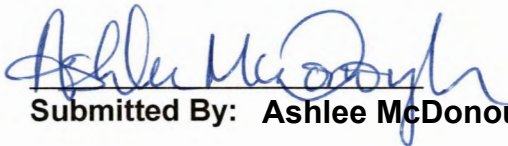
The Board agreed to combine Phases I and II of the Cotee River Landing project.

ADJOURN

A motion is made to adjourn the 02.22.22 Community Redevelopment Agency Board meeting.

The motion was made by Member Sorrell, Seconded by Member Maklary.

Voting Yea: Chairman Tremblay, Member Kinsella, Member Sorrell, Member Maklary, Member Rodriguez



Submitted By: Ashlee McDonough, City Clerk



Approved By: Scott Tremblay, Chairman