



City of Port Richey
6333 Ridge Road
Port Richey, Florida 34668

Planning & Zoning Board

Zoning
Change
Application

All applicable sections must be completed

Section A

Site Address: _____

Project Name: _____

Parcel Number: _____

Owner's Name: _____

Owner's Address: _____

Owner's City/State/Zip: _____

Owner's Phone #: _____ Owner's Fax #: _____

Applicant information if other than owner:

Property Interest of Applicant: Lessee ___ Purchaser ___ Other ___

Applicant's Name: _____

Applicant's Address: _____

Applicant's City/State/Zip: _____

Applicant's Phone #: _____ Applicant's Fax #: _____

Agent information if other than owner or applicant:

Agent's Name: _____

Company Name: _____

Agent's Address: _____

Agent's City/State/Zip: _____

Agent's Phone #: _____ Agent's Fax #: _____

Contact Person: Owner ___ Applicant ___ Agent ___

Section B. Description

Description of Remedy (use attachments if needed):

Description of how property is currently used (use attachments if needed):

Section C. Lot & Structure information.

The area of the land in question, stated in square feet if less than one acre, and in acres if one acre or more. _____

Zoning: _____ Existing Use: _____ Flood Zone: _____

Requested change to Zoning: _____

Existing Bldg. Sq. Ft. _____ New Sq. Ft. _____ Height of Bldg. _____

Actual Existing:

Front Setback _____ Rear Setback _____ Side Setback _____

New (Requested Change if any):

Front Setback _____ Rear Setback _____ Side Setback _____

As Required By Code:

Front Setback _____ Rear Setback _____ Side Setback _____

Property complies with area/width requirements of New District? ___ Yes ___ No

Property use is listed as permissible within District? ___ Yes ___ No

Application for same Zoning Change upon property denied or allowed to be withdrawn within the past 12 months? ___ Yes ___ No

If yes, what was the application #: _____

Section D. Deed/Map Attachments *All Must Be Attached*

Attachments (please number correspondingly):

- D-1 A copy of the ownership deed or if submitted by other than the owner(s) or his authorized representative, a notarized statement by the owner(s) authorizing the application and a copy of a purchase agreement document.**
- D-2 A full and accurate legal description of the land proposed to be rezoned, utilizing the most appropriate of the following methods:
 - a. Description by metes and bounds, utilizing bearings and distances;**
 - b. Description by reference to section, township, and range;**
 - c. Description by reference to lot, block, subdivision name, and plat book and page number(s), relative to a subdivision plat recorded in the land records of Pasco County;****
- D-3 Vicinity map.**
- D-4 Site Plan (to scale) with adjoining property showing current Zoning and Use.**
- D-5 Names & address of Adjacent property owners within 200 feet.**
- D-6 Other information may be requested by staff if needed.**
- D-7 The street address(es) of the land proposed to be rezoned or, if none, the location with respect to the nearby public roads in use.**
- D-8 The current zoning district classification(s) and the classification(s) proposed for such land. Applicants for a rezoning shall have the option of applying for a specific use or range of uses permitted under the zoning classification being sought.**
- D-9 The name(s) and address(es) of the owner(s) of the land.**
- D-10 A copy of the ownership deed or, if submitted by other than the owner(s) or his authorized representative, a notarized statement by the owner(s) authorizing the application and a copy of a purchase agreement document.**

Section E. Attachments – Merits of Request Questions.

- 1. Show that the application for rezoning is consistent with the goals, objectives, and policies of the comprehensive plan or relevant element of the comprehensive plan.**
- 2. Show that the proposed rezoning involves less than five percent of the total land area of the city or approximate percentage if greater.**
- 3. Provide a statement substantiating the need and justification for the rezoning of the land relative to the development and/or improvement of the city.**
- 4. Provide additional data or information deemed reasonably necessary, by the city or by the applicant, for proper review and consideration of the proposal.**

Section F. Affirmation.

The undersigned affirms that he/she has knowledge of the matters stated herein; and, that the information is true, accurate and complete. The undersigned is aware that whoever knowingly makes a false statement with the intent to mislead a public servant shall be guilty of a misdemeanor. (FS §837.06)

Owner's Signature: _____ Date: ____/____/____

Agent's Signature: _____ Date: ____/____/____

Applicant's Signature: _____ Date: ____/____/____

18 copies of all information that is larger than 8½ x 11 must be submitted, % 'W&d]Yg' of all]bformation 81/2 x 11 or smaller must be submitted.

*All lines must be completed.
Put NA in blanks where "Not Applicable".*

Section G. Fees

1	Zone change	\$750.00
2	Land use plan amendment	\$750.00 plus (see below)
	Residential:	
	a. Less than five acres	\$10.00 per unit
	b. Five acres or more	\$50.00 per acre
	Nonresidential	
	a. Less than three acres	\$0
	b. Three acres or more	\$50.00 per acre
3	Conditional use	\$500.00
4	Site plan/plat review	\$500.00
	Residential	
	a. Preliminary	\$500.00, + \$150.00/ hour for city engineer's review
	b. Final	\$500.00, + \$150.00/ hour for city engineer's review
	Nonresidential:	
	a. Preliminary, final	\$500.00, + \$150.00/ hour for city engineer's review
	b. Revised final	\$200.00, +\$150.00/ hour for city engineer's review
5	Filing fees for Board of Adjustment:	
	a. Variance & Special exception:	
	1. Nonresidential	\$500.00, +\$150.00/ hour each for city engineer or city attorney review if required + advertising expense
	2. Residential	\$250.00, +\$150.00/ hour each for city engineer or city attorney

		review if required + advertising expense
	b. Appeals to administrative decision	\$500.00, + \$150.00/ hour each for city engineer or city attorney review if required, + advertising expense
6	DRI review	\$2,500.00, + \$150.00/ hr. each for city engineer and attorney review
	Substantial deviation	\$2,500.00, + \$150.00/ hr. each for city engineer and attorney review
7	Zoning clearance	\$50.00
8	Liquor clearance	\$50.00 (\$15.00 if no field check required)
9	Billboard check	\$50.00
10	Revisions or re-inspections	½ original flat fee + \$75.00/ hour review (if applicable).

This section completed by city personnel

Application Number: _____

Fee Paid: _____